

**Presque Isle Conservation District**  
658 S. Bradley Hwy  
Rogers City, MI 49779  
Phone 989-734-4000

**District Board Meeting Minutes**

**Meeting Date:** 19 February 2019

The monthly meeting of the Directors of Presque Isle Conservation District (PICD) was held at the District office in Rogers City and called to order at 1:39 p.m. on Tuesday 19 February 2019 by Chairperson Gary Shepherd.

**Directors Present:** Gary Shepherd, Ralph Viegelahn, Leann Hopp, Ivan Wirgau, Katherine Wilbur  
**Others Present:** Valerie Meharg (manager), Brittany VanderWall (forester)  
**Not Present:**

**Additions to agenda:** Creation of HVCA working plan: Board members to list priorities for HVCA. Answers will be submitted to manager Valerie M. in two weeks, March 5, to be compiled for use at a subcommittee meeting on March 12.

**Approval of Minutes:** Ivan W. made motion to approve meeting minutes from 15 January 2019. 2<sup>nd</sup> by Leann H. All 'ayes'.

**Consent Calendar:** Payments due for November were presented with no change. Motion by Leann H. to approve the December payments, 2<sup>nd</sup> by Katherine W. All 'ayes'. Bills to be paid for February included the following:

- Payroll & Taxes
- Frontier
- PI Cnty Treasurer (rent)
- Thunder Bay Accounting
- DeGroot (berries)
- Needlefast Nursery
- Brittany VanderWall FAP mileage

**Employee Hours and Expenses:** Timesheets approved by Katherine W.

**Financial Report:** Financial reports for January were presented to the Board. Motion by Katherine W. to receive and file December financial report, 2<sup>nd</sup> by Leann H. All 'ayes'. Director Katherine W. requests manager Valerie M. create a separate, detailed breakdown of HAP income and expenses to better track finances for the current FY.

**New Business:**

- Forester wage discrepancy: Fringe benefits were not factored into the foresters grant income hourly wage, resulting in an overpayment of \$1,790.61. Three solutions were presented to the board to resolve the matter. Katherine W. motioned to accept resolution #1, Leann H. 2<sup>nd</sup>, 'All ayes'. The resolution is as follows: Prorate the rest of Brittany V's insurance stipend to a lesser amount for the rest of the FY.
- Hunting at HVCA: Manager Valerie M. presented a flyer stating all state and municipal hunting regulations are to be followed in the area. The board recommends adding information about where the city limits are and to suggest limiting equipment to archery and shotguns. Manager Valerie M. will consult again with the conservation officer and present the updated flyer at the next meeting. Flyer to also be posted on the district website.

**Old Business:**

- RS Scott Survey- Detailed, itemized quote was presented to the board.
- Hunting at HVCA: Manager Valerie M. presented a flyer stating all state and municipal hunting regulations are to be followed in the area. The board recommends adding

information about where the city limits are and to suggest limiting equipment to archery and shotguns. Manger Valerie M. will consult again with the conservation officer and present the updated flyer at the next meeting. Flyer to also be posted on the district website.

- HVCA Fundraiser: Manager Valerie M. to gather more information on holding a farm-to-table dinner fundraiser. Director Ralph Viegelahn open to the idea of having the chef from his restaurant help.

**Staff Reports:**

- Director's Report: dinner for the district.
- Manager's report: See attached
- Forester's report: See attached

**Discussion:** None

**Adjourned:** Katherine W. made a motion to adjourn. 2<sup>nd</sup> by Leann H. All 'ayes'. Meeting adjourned at 2:59 p.m.



Gary Shepherd, Chairman

These minutes stand to be  
approved.  
Submitted by Valerie Meharg  
Next Meeting: 19 March 2019