

Presque Isle Conservation District  
658 S. Bradley Hwy  
Rogers City, MI 49779  
Phone 989-734-4000

## District Board Meeting Minutes

Meeting Date: 18 September 2018

The monthly meeting of the Directors of Presque Isle Conservation District (PICD) was held at the District office in Rogers City and called to order at 7:31 p.m. on Tuesday 18 September 2018 by Chair Gary Shepherd.

**Directors Present:** Gary Shepherd, Ralph Viegelahn, Leann Hopp, Ivan Wirgau

**Others Present:** Valerie Meharg (manager), Brittany VanderWall (forester), Joe Hefele (City Manager), Scott McLennan (Rogers City Mayor)

**Additions to agenda:** None

**Approval of Minutes:** Ivan W. made motion to approve meeting minutes from 21 August 2018, Ralph V. 2<sup>nd</sup>. All 'ayes', motion passed.

**Consent Calendar:** Payments due for August were presented with the addition of deposits for Adams County Nursery and Evergreen Nursery, MSUE (plat book), PI Advance (public hearing announcement), Dockside Printing (business cards), Forestry Suppliers (forestry equipment), Up North 23 (realtor workshop), and Overstock.com (office supplies). The check for Overstock.com was voided by Leann H. due to budget amendments being denied by MDARD after the checks were requested. Rebudgeting also caused the amount due to Forestry Suppliers to change and that check was also voided by Valerie M.

Motion by Leann H. to accept & pay August bills, Ivan W. 2<sup>nd</sup>. All 'ayes', motion passed. Bills to be paid for August included the following;

- Payroll, Taxes, Frontier, PI County Treasurer (rent), Thunder Bay Accounting, Adams County Nursery, Evergreen Nursery, MSUE, PI Advance, Dockside Printing, Up North 23

**Employee Hours and Expenses:** Timesheets signed by Ralph V.

**Financial Report:** Motion by Ralph V. to receive and file July financial, 2<sup>nd</sup> by Leann H. All 'ayes', motion passed.

### New Business:

- City Manager Joe Hefele discussion on HVCA. Mayor Scott McLennan accompanied Mr. Hefele. The position of Rogers City is that if they were to become involved, it would be a continuing partnership between the City and the Conservation District. They do not know the level of support from the City Council. The City must know what the costs of improving the trail system to increase safety are going to be, as well as long term management costs. Manager Valerie M. to contact R.S. Scott Associates to determine cost of a survey that would estimate the improvement costs. Cost of study, if approved, would come from the HVCA timber sales.
- Budget and Appropriations Act for FY19 Final Approval- Motion by Leann H. to approve budget and Appropriations Act, Ivan W. 2<sup>nd</sup>. All 'ayes', motion passed. Manager Valerie M. to provide more clarification on CFNEMI grant budget at next board meeting.
- FY19 Annual Plan of Work proposal- Motion by Ralph V. to approve Plan of Work, Leann H. 2<sup>nd</sup>. All 'ayes', motion passed.
- FAP Grant FY2019- Motion by Leann H. to accept grant, Ivan W. 2<sup>nd</sup>. All 'ayes', motion passed. Grant signed by Chair Gary S., Manager Valerie M. to return copies to MDARD.
- HAP Grant FY2019- Motion by Gary S. to accept grant, Leann H. 2<sup>nd</sup>. All 'ayes', motion passed. Grant MOA signed by Vice Chair Ralph V., Manager Valerie M. to return grant to DNR.

### Old Business:

- Bank signature card-Gary S. and Valerie M. have signed. Leann H. and Ralph V. will sign soon.
- Leftover FAP money from Brittany's absence-some budget amendments were denied and manager Valerie M. has submitted a new request.
- MACD Survey-has been submitted.

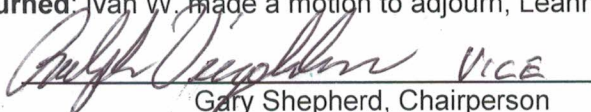
### Staff Reports:

- Director's report: Gary S. requests us all to lobby to our county commissioners about the recycling program for more information and a seat on the recycling board.
- Manager's report:HVCA: Trout River Dam/Dam management grant update; CFNEMI Grant Extension; Bridge repair; 4-H Bee House; Scrap Tire Grant update; Fall tree sale update
- Forester's report: See attached.

**Additional Reports:** none

**Discussion:** None

**Adjourned:** Ivan W. made a motion to adjourn, Leann H. 2<sup>nd</sup>. All 'ayes'. Meeting adjourned at 9:19 p.m.

  
Gary Shepherd, Chairperson

These minutes stand to be approved.  
Submitted by Valerie Meharg

Next Meeting: Tuesday, October 16, 7:30 p.m