

Presque Isle Conservation District
658 S. Bradley Hwy
Rogers City, MI 49779
Phone 989-734-4000

District Board Meeting Minutes

Meeting Date: 17 July 2018

The monthly meeting of the Directors of Presque Isle Conservation District (PICD) was held at the District office in Rogers City and called to order at 7:30 p.m. on Tuesday 17 July 2018 by Chair Gary Shepherd.

Directors Present: Gary Shepherd, Ralph Viegelahn, John Chappa, Leann Hopp, Ivan Wirgau

Others Present: Valerie Meharg (manager), Katherine Wilbur (former manager), Perry Smeltzer (NRCS)

Additions to agenda: Work agreement for incoming manager Valerie Meharg

Approval of Minutes: Ivan W. made motion to approve meeting minutes from 19 June 2018, John C. 2nd motion, all 'ayes'.

Consent Calendar: Payments due for July were presented with no changes, motion by John C. to accept & pay June bills, 2nd by Ralph V., all 'ayes'. Bills to be paid for July included the following;

- Payroll, Taxes, Frontier, PI Cnty Treasurer (rent), Thunder Bay Accounting, K. Wilbur reimbursement (MACD, HAP), B. VanderWall bonus (FAP)

Employee Hours and Expenses: Timesheets signed by John C. who also requested the timesheets be emailed to him before each board meeting.

Financial Report: Motion by John C. to receive and file June financial report, 2nd by Ralph V., all 'ayes'.

New Business:

- Welcome to new manager Valerie Meharg. Gary S. and Valerie M. signed work agreement.
- Draft Budget reviewed by board.

Old Business:

- Director communication with manager and rest of board: Gary S. reiterated his request for board members to respond to emails from the manager and other board members.
- Brittany leaving as FAP forester: We will be posting the open forester position as soon as we have permission. Brittany's bonus check was signed.

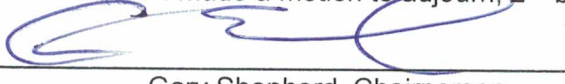
Staff Reports:

- Director's report: Ivan W. would like to invite Joe Hefele to come to a board meeting this fall.
- Manager's report: none
- Forester's report:

Additional Reports: none

Discussion: John C. made a motion for Gary S. to be added to the bank signature card. Leann H. 2nd, all 'ayes'. John C. made a motion for Katherine W. to be removed from bank signature card and Valerie M. to be added in her place. Leann H. 2nd, all 'ayes'.

Adjourned: Leann H. made a motion to adjourn, 2nd by Ralph V., all 'ayes'. Meeting adjourned at 8:38 p.m.



Gary Shepherd, Chairperson

These minutes stand to be approved.
Submitted by Katherine Wilbur
Next Meeting: Tuesday, August 14, 7:30 p.m