

Presque Isle Conservation District
658 S. Bradley Hwy
Rogers City, MI 49779
Phone 989-734-4000

District Board Meeting Minutes

Meeting Date: 19 November 2019

The annual meeting of the Directors of Presque Isle Conservation District (PICD) was held at the Presque Isle Conservation District office in Rogers City and called to order at 7:39 p.m. on Tuesday 19 November 2019 by Vice chairperson Ralph Viegelahn.

Directors Present: Leann Hopp, Katherine Wilbur, Ralph Viegelahn

Others Present: Valerie Meharg (manager), Brittany VanderWall (forester), Boyd Byelich (NRCS)

Not Present: Gary Shepherd

Approval of Minutes: Katherine W. made motion to approve meeting minutes from 8 October 2019. 2nd by Leann H. All 'ayes'.

Consent Calendar: Payments due for November were presented with no change. Motion by Katherine W. to approve the November payments, 2nd by Leann Hopp. All 'ayes'. Bills to be paid for November included the following:

- Payroll & Taxes
- Frontier
- PI Cnty Treasurer
- Thunder Bay Accounting
- Evergreen Nursery (fall deposit)
- Valerie Meharg (HAP wages, mileage, class supply reimbursement)
- Adams Co. Nursery (spring fruit deposit)
- PI Newspapers (HAP)
- State of MI (nursery license)
- MACD (annual dues and fall conference)

Employee Hours and Expenses: Timesheets approved by Katherine W.

Financial Report: Financial reports for October were presented to the Board. Motion by Katherine W. to receive and file August financial report, 2nd by Leann H. All 'ayes'.

Financial reports for September were presented to the Board. Motion by Katherine W. to receive and file October financial report, 2nd by Leann H. All 'ayes'.

New Business:

- HAP MOA- Motion by Leann H. to accept 2020 HAP agreement; 2nd by Katherine W. 'All ayes'
- 2020 PICD Annual Plan of Work- Motion by Katherine W. to accept Plan of Work; 2nd by Leann H. 'All ayes'
- CDEM membership for forester- Motion by Katherine W. to pay \$25 for Brittany's dues; 2nd by Leann H. 'All ayes'
- Annual meeting dates- All in agreement that April is not the best month for our annual meeting. Motion by Katherine W. to hold next meeting in October, 2020. 2nd by Leann H. 'All ayes'

Old Business:

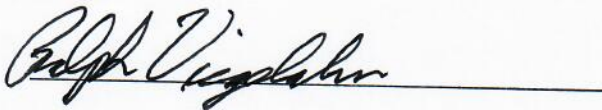
- Trout River Dam repairs/grants- Meeting of PICD, DNR, and USFW to be held soon. No motions.

Staff Reports:

- Director's Reports: Times of upcoming meetings discussed. Katherine W. made motion to cancel December meeting. 2nd by Leann H. 'All ayes'. Motion by Katherine W. to approve consent calendar for December. 2nd by Leann H. 'All ayes'
- Bills to be paid for December include:
 - Payroll & Taxes
 - Frontier
 - Pl Cnty Treasurer
 - Thunder Bay Accounting
 - Valerie Meharg (hap wages & mileage, staff mileage)
 - Dockside printing
 - Central Mulch
 - Brittany VanderWall (FAP mileage)
 - CDEM (foresters dues)
 - Katherine Wilbur (HAP supplies)
- Manager's report: Updates on Trout River Dam, herb classes, upcoming tree sale
- Forester's report: Reported on fall conference and recent oak wilt seminars.
- NRCS report: None

Discussion: None

Adjourned: Leann H. made the motion to adjourn. 2nd by Katherine W. All 'ayes'. Meeting adjourned at 9:00 p.m.



Gary Shepherd, Chairman

RALPH VIEGELAHN

These minutes stand to be approved.

Submitted by Valerie Meharg
Next Meeting: 21 January, 2020